



## EMPLOYMENT OPPORTUNITY

**DEPARTMENT:** Facility/Parks & Recreation

**Position:** Facility Operator I

**Union Wage:** \$31.62 per hour

### Position Overview

The Town of Fort Macleod is looking to fill this permanent full-time role with an individual who under the supervision of the Facility Foreman, supports our commitment to the citizens of the Town of Fort Macleod by providing support, service and assistance in the maintenance and efficient operation of the Town's facilities, including but not limited to the pool, arena, green spaces, sports fields, walking trails, and parks.

#### **Facility Operator is responsible for assisting the department with the following tasks:**

- Perform maintenance, beautification and landscaping at the sports fields, cemetery, community parks and green spaces.
- Perform building maintenance, carpentry, plumbing duties and repairs, including custodial duties to ensure safe, clean and acceptable sanitary conditions in the facilities and around grounds and green spaces, sports fields, and parks.
- Perform day to day maintenance of the swimming pool including but not limited to the mechanical preparation and opening/closing of the of the facility.
- Install ice; monitor and maintain the ice plant as well as ice surface and all arena equipment.
- Prepare and ensure facilities are operational during required hours, as well as any rentals and ensure they are properly secured and cleaned at the end of each shift.
- Perform maintenance of Town owned buildings including seasonal maintenance as well as snow removal.

### Education & Experience (Preferred or Required)

- High School Diploma or equivalent required, trade training and/or some post-secondary in a related field preferred.
- Related experience in a municipal facilities/recreational role including arena and pool operations considered an asset,
- Strong work ethic and ability to work as a team or individually as required.
- Standard first aid and CPR required, WHIMIS, Confined Space Entry and Rescue considered assets.
- Alberta Association of Recreation Facility Personnel Arena Operator Level 1, and Alberta Association of Recreation Facility Personnel Pool Operator Level 1 would be considered an asset, but training may be considered.
- Valid Class 5 required; Class 3 with Air brake endorsement (Q) would be considered an asset.
- Working knowledge of Microsoft Word and Excel.

### Work Conditions

Work for this position is performed both indoors and outdoors, with exposure to inclement weather, hot/cold temperatures, confined spaces, heights, chemicals, hazardous materials, noise, and associated risks involved with field specimen and sample collection. Use of Personal Protection Equipment is required.

### Environment and Compensation

The Operator I role is within the CUPE Local 70 collective agreement. In addition to competitive wages, the Town participates in an extensive health and benefits package including the Local Authorities Pension Plan (LAPP).

### APPLY VIA EMAIL

Attn: Liisa Gillingham  
Email: [HR@fortmacleod.com](mailto:HR@fortmacleod.com)

**POSTING CLOSING DATE: April 9, 2025, however, the posting will remain active until a suitable candidate is selected. Interviews will be held during the active posting period.**